

VVM's

R M Salgaocar Higher Secondary School

Margao goa

Preliminary Examination January 2024

Sub : General foundation Course

Std : XII (Vocational)

Date: 17/01/2024

Marks : 70

Time : 3hrs

INSTRUCTIONS

- I. All questions are compulsory
- II. Figures to the right indicates full marks
- III. The question paper consists of five sections, A, B, C, D and E
- IV. Answer each section on a fresh page
- V. Section A consists of 13 questions of one mark each
- VI. Section B consists of five questions from question no. 14 to 18 of two mark each
- VII. Section C consists of four questions from question no. 19 to 22 of three marks each
- VIII. Section D consists of five questions from question no. 23 to 27 of four marks each
- IX. Use of non scientific calculator is allowed
- X. Write the number of each question clearly on the answer book

SECTION A

Fill in the blanks with the most appropriate alternative from those given in the bracket.

1. A strategic planning method used to evaluate an enterprise is known as -----, 1
 - a) SWOT analysis
 - b) Project appraisal
 - c) Break even analysis
 - d) Market research
2. The total amount available for financing of current assets is -----, 1
 - a) Permanent working capital
 - b) Gross working capital
 - c) Net working capital
 - d) Regular working capital
3. A business which suspends its operations for a certain period of the year, because of changing demand for goods and services in market is -----, 1
 - a) Sole proprietorship
 - b) Partnership business
 - c) Seasonal business
 - d) Trading business

4. Putting the right person at the right place and time to achieve the goals of the organization is known as ----- 1
- Manpower training
 - Manpower handling
 - Manpower development
 - Manpower planning
5. An electronic payment method to transfer money from one bank account to another is ----- 1
- Electronic fund transfer
 - Automated teller machine
 - E- Banking
 - Home banking
6. The pollution of water by fine particulate terrestrial caustic material with a particle size dominated by silt or clay is ----- 1
- Drought
 - Siltation
 - desertification
 - Sedimentation
7. A state that develops from repeated drug administration and results in withdrawal symptoms upon cessation of drug use ----- 1
- Substance abuse
 - Substance dependance
 - Immunization
 - Drug abuse

Answer the following in one sentence

8. What is a project report? 1
9. What is cash management? 1
10. Write the meaning of the term Break even analysis. 1
11. Write the full form of PPC. 1
12. What is workplace grievance? 1
13. Give the meaning of Job requirements. 1

SECTION B

Answer the following in 20 – 30 words

14. Explain any two techniques of human resource development. 2
15. Explain importance of consumer protection. (any two) 2
16. Explain the following terms. 2
- Hosting
 - Website
17. Explain the following terms. 2
- Drought
 - Landslides

18. Explain the following communicable diseases. 2
- a) Dengue
 - b) Tuberculosis (TB)

SECTION C

Answer the following in 50 – 60 words

19. State any six objectives of integrated child development services schemes. 3
20. Explain any three factors to be considered in organizing the infrastructure for a small business enterprise. 3
21. Write any six advantages of credit card to card holders. 3
22. State and explain any three causes of deforestation. 3

SECTION D

Answer the following in about 80 – 100 words

23. Explain any four essentials of planning. 4
24. Explain any four types of purchasing. 4
25. Explain any four marketing problems faced by small scale industries. 4
26. Mention any eight benefits of social forestry.

OR

Explain any four ways to conserve forest.

27. Explain any four measures to control population. 4

OR

Explain the following

- a) Cholera
- b) Polio
- c) Malaria
- d) Athletes foot fungus

SECTION E

28. Following is the trial balance of Mr. Ashok Mehta as on 31/3/2021

Particulars	Amount Dr	Amount Cr
Cash in hand	7550	
Cash at bank	18000	
Fixed deposites	11000	
Equipment	60000	
Furniture	75000	
Sundry debtors	40000	
Insurance	2800	
Loan to Mr. Sharma	20000	
Audit fees	500	
Factory rent	3500	

Bank loan		62000
Sundry creditors		10000
Capital		150000
Sales		138000
Purchase return		5000
Provision for bad debts		1250
Interest received		3100
Wages	7500	
Sales return	3000	
General expenses	5000	
Office expenses	4500	
Bad debts	3000	
Purchases	60000	
Salaries	13000	
Opening stock	20000	
Drawings	15000	

Adjustments:

1. Stock was valued at Rs. 50000
2. Outstanding expense were
Wages Rs. 2500
salaries Rs. 2000
3. Prepaid insurance amounted to Rs. 1300
4. Depreciate furniture by 10% and equipment by 5%
5. Provide for doubtful debts @ 5% on debtors
6. Goods worth Rs. 500 were distributed as free samples
7. Goods worth Rs. 3800 were stolen from godown. Insurance company admitted to claim Rs.3000 only.

Prepare

1. Trading account for the year ending 31/3/2021
2. Profit and loss account for the year ended 31/3/2021
3. Balance sheet as on that date 31/3/2021